

**GATLING POINTE COMMUNITY ASSOCIATION, INC.**

**MINUTES OF THE APRIL 29, 2021  
2021 ANNUAL MEETING OF THE BOARD OF DIRECTORS**

The 2021 Annual Meeting of the Board of Directors of Gatling Pointe Community Association, Inc. (“Gatling Pointe”) was held on Thursday, April 29, 2021, by remote electronic participation, currently authorized by regulations adopted by Governor Northam as part of the Commonwealth’s state of emergency status during the coronavirus pandemic.

**Members Present:**

Sarah Palamara, President; Bill Walker, Vice President; Stephen Serafini, Secretary; Ross Tomlin, Treasurer; and Kim Burbage, new elected Director. Conrad Straub, the Association’s Manager with United Property Associates, was on leave when the Annual Board Meeting was held.

**Call to Order:**

Sarah Palamara called the Annual Board Meeting to order at 6:00 PM.

**Election of Officers for the 2021-2022 Board Year:**

1. Sarah Palamara motioned to elect Bill Walker as Treasurer of the Board; seconded by Ross Tomlin. Motioned passed.
2. Sarah Palamara motioned to elect Ross Tomlin as Secretary of the Board; seconded by Steve Serafini. Motion passed.
3. Sarah Palamara motioned to elect Kim Burbage as Member at Large; seconded by Bill Walker. Motion passed.
4. Bill Walker motioned to elect Sarah Palamara as President and Steve Serafini as Vice President; seconded by Ross Tomlin. Motion passed.

**Committee Volunteers for the 2021-2022 Board Year:**

Landscape and Grounds: Bill Walker and Sarah Palamara

Communications: Steve Serafini and Ross Tomlin

Community Engagement: Sarah Palamara and Kim Burbage

Isle of Wight County / Town of Smithfield Development Monitoring Group:  
Sarah Palamara and Kim Burbage

Owners Forum: Owners Forum opened at 6:07 PM and closed at 6:07 PM.

Next Meeting:

The next Gatling Pointe Board Meeting is on Thursday, April 29, 2021, just following this Annual Meeting of the Board of Directors.

Adjournment:

Bill Walker motioned to adjourn the Annual Board Meeting held on Thursday, April 29, 2021; seconded by Steve Serafini. The Meeting adjourned at 6:08 PM.

Prepared by: Sarah R. Palamara

Date Approved: Approved on May 8, 2021, by Unanimous Consent of the Board.